

Role Title**Analyst, Corporate Treasury****Role Summary**

Dawson Partners (“Dawson”), based in Toronto, is a fast-growing private equity firm focused on accelerating liquidity on private equity portfolios through structured solutions. Dawson seeks to provide customized and flexible liquidity solutions for private equity investors through the use of structured solutions with existing investors or outright purchases of portfolios which are subsequently structured into different securities. Dawson currently has over US\$19.0B under management. Dawson is seeking diverse, energetic, and dynamic individuals who thrive in a fast-paced, high-performance, entrepreneurial environment.

Dawson is seeking a highly motivated, professional individual with strong attention to detail to join the Corporate Treasury team, which is part of Dawson’s Corporate Finance group. The Analyst, Corporate Treasury will be responsible for preparing a variety of key Treasury deliverables for a designated set of entities for various stakeholders. This is an exciting role for a highly competent and dynamic individual to take on a significant role in a fast-paced operations team.

The Analyst is a detail-oriented professional with prior experience in Treasury. The Analyst is energetic and team-oriented and thrives in a fast-paced, entrepreneurial environment.

Role-Specific Accountabilities

Responsible for several key deliverables for a designated set of legal entities, including:

- Responsible for daily cash position monitoring, tracking of cash flows, and liquidity needs.
- Cash management including variance analysis, forecasting, and reporting.
- Payment preparation including setting up new wire templates and processing payments such as wires and internal transfers in the treasury management system, Kyriba, or online banking portals.
- Assist in coordinating foreign exchange settlements with banks and monitoring FX trades.
- Prepare debt management reporting including credit facility drawdowns and repayments, and various other reporting and ancillary credit facility activities.
- Assist in the preparation of compliance reporting due to lenders.
- Assist with audit and SOC requests regarding Treasury matters.
- Liaise with internal and external parties to manage incoming/outgoing cash flows.
- Assist with the implementation of technology initiatives.
- Collaborate with teams across the firm on new initiatives and process improvements.
- Contribute innovative ideas and actively participate in strategic initiatives and other projects.
- Help identify and implement solutions which improve efficiency and effectiveness through the simplification and automation of processes.

Education, Experience & Capabilities

- 1-3 years of experience working in a Treasury operations function.
- Undergraduate degree in Accounting, Finance, Economics and/or professional accounting or finance designation (CPA, CFA, CTP).
- Strong interpersonal, relationship building and verbal and written communications skills to work effectively with multiple stakeholders across all levels of the organization and externally.
- A problem-solver with strong business acumen and technical expertise guided by an entrepreneurial mindset and the ability to embrace a changing environment.
- Experience in private equity or an asset management organization is considered an asset.
- Experience using SQL, VBA, Python, Tableau and Kyriba is considered an asset
- Meticulous attention to detail and with a mindset for automation and efficiency.
- Strong time management and organizational skills, ability to prioritize a high volume of tasks.
- Ability to multitask, meet pressing deadlines and make sound decisions based on priorities and risks.
- High level of proficiency in Microsoft Excel.
- Team player who enjoys a high-performance culture.
- High degree of professionalism and integrity.

Our Commitment to Inclusion and Diversity

At Dawson Partners, we are committed to being a truly diverse firm and fostering an inclusive and supportive culture. Employing a talented, diverse, and inclusive workforce is more than just an obligation; it is a critical component of our growth aspirations and a competitive advantage of our Firm.

In addition, we are committed to fostering an inclusive and accessible recruitment experience where all candidates are valued, respected, and supported.

If you require an accommodation for any part of the recruitment process (including alternate formats of materials, accessible meeting rooms, etc.), please let us know, and we will be pleased to work with you to meet your needs.

To apply:

Send a copy of your resume to careers@dawsonpartners.com and reference the role title **Analyst, Corporate Treasury** in the subject line.

We thank you for applying, however, only those selected to continue will be contacted.